# Assembly Instructions: 7041-3 (Monroe)

**IMPORTANT:** 

F

- ALL INSTALLATION WORK SHOULD BE DONE BY ACCREDITED PROFESSIONAL.
- SHUT OFF POWER SUPPLY AT FUSE OR CIRCUIT BREAKER!

А

В

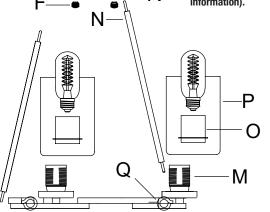
D

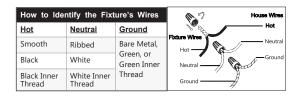
R

USE ONLY THE SPECIFIED BULBS. DO NOT EXCEED THE MAXIMUM WATTAGE!

### FLUSH INSTALLATION

Please note that mounting strap (B) is used in this installation option. In this configuration, canopy (S) attaches directly to mounting strap (B). do not use top loop (L - please flip the page and review the diagram for more information).





### PREPARING FOR INSTALLATION

Remove all of the contents from the carton. See the important notes above. Shut off the power at the circuit breaker and completely remove the old fixture from the ceiling, including the old mounting strap.

1. Mounting strap (B) contains several pairs of threaded holes and may have two of mounting screws (D) attached. If so, you may need to tighten hex nuts (C) that hold the screws in place. If mounting strap (B) does not have mounting screws (A) attached, please find the screws and hex nuts you removed from canopy (S) and attach to the mounting strap using hex nuts (C).

2. Place mounting strap (B) up to your junction box. Place canopy (S) over the mounting strap lining up mounting screws (D) with the holes in canopy (S). Secure mounting strap (B) to the junction box with mounting screws (A) and a screwdriver. Tighten the screws securely.

3. One of connector rods (N) has the fixture's wires inside. Hook connector rods (N) to the frame at loops (Q) and then pull the fixture wires until taut. Attach the top of connector rods (N) to canopy (S) at loops (R).

### **CONNECTING THE WIRES**

4. Have an assistant support the fixture weight while completing the wiring. Cut away excess wire. Attach the fixture's wires to the power supply wires from the junction box. Connect black to black (or smooth); white to white (or ribbed); ground to ground (green or copper). Twist the ends of the wire pairs together, then twist on a wire connector. Make sure all twists are in the same direction. If there is no ground wire (green or copper) from the junction box, locate ground screw (E) on mounting strap (B) and wrap the fixture ground wire around the green ground screw (E). Use a screwdriver to secure ground screw (E) onto the mounting bracket. Tuck all wires neatly into the junction box.

### FINISHING THE INSTALLATION

5. Raise canopy (S) to the ceiling. Position mounting screws (A) so that they protrude through the openings of canopy (S).

6. Secure canopy (S) to mounting strap (B) with decorative nuts (F).

7. Slide glass shades (P) over sockets (M) and secure in place with socket covers (O).

8. Install light bulbs (not provided) in accordance with the fixture's specifications. Do not exceed the maximum recommended wattage.

Your installation is complete. Turn on the power and test the fixture.

#### **CLEANING TIPS**

Treat the fixture gently! Regular cleaning will reduce the need for deep cleaning. For regular cleaning, turn off the light and wipe down the fixture with a clean lint-free cotton or microfiber cloth. Never spray cleaner directly onto the fixture.



For Customer Service, please contact the place of purchase.

Please note that the fixture may be hung as a pendant or a flushmount, please decide how you would like the fixture to be installed and refer to the related instructions.

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# **PENDANT INSTALLATION** - PREPARING FOR INSTALLATION

Remove all of the contents from the carton. See the important notes above. Shut off the power at the circuit breaker and completely remove the old fixture from the ceiling, including the old mounting strap.

1. Take the mounting strap assembly from the parts bag. One end of nipple (F) should be attached to mounting strap (A) with washer and hex nut (C and D) in place. Canopy loop (H) is attached to the other. Securely attach mounting strap (A) to the junction box using mounting screws (B) and a screwdriver.

2. Unscrew canopy loop collar (I) from canopy loop (H). Pass canopy (G) over the mounted canopy loop to test the height. Approximately half of the canopy loop's exterior threads should be exposed, and the canopy loop collar should fit snugly onto the canopy loop. Remove canopy (G) and adjust the height of nipple (F) and canopy loop (H) until the desired height is reached.

3. One of connector rods (N) has the fixture's wires inside. Hook connector rods (N) to the frame at loops (Q) and then pull the fixture wires until taut. Attach the top of connector rods (N) to canopy (S) at loops (R). Top loop (L) is on the fixture wires, but not attached to the body of the fixture. Pass the fixture wires through top loop (L). Pull the wires until taut and thread top loop (L) onto the fixture body at canopy (S).

4. By measuring, determine the correct number of chain links needed for proper hanging height. If necessary, use a pair of pliers to open and remove any excess chain. Attach one chain connector (K) to each end of chain (J). Use one of chain connectors (K) to attach chain (J) to top loop (L) and close the chain connector. Feed the fixture wires up through the chain (every three links or so), pulling the wires until taut. Slide canopy loop collar (H) and canopy (G) onto the chain/wire. Use the free chain connector (K) to attach chain (J) to canopy loop (H).

### **CONNECTING THE WIRES**

5. Have an assistant support the fixture weight while completing the wiring. Cut away excess wire. Attach the fixture's wires to the power supply wires from the junction box. Connect black to black (or smooth); white to white (or ribbed); ground to ground (green or copper). Twist the ends of the wire pairs together, then twist on a wire connector. Make sure all twists are in the same direction. If there is no ground wire (green or copper) from the junction box, locate ground screw (E) on mounting strap (B) and wrap the fixture's ground wire around the green ground screw (E). Use a screwdriver to secure ground screw (E) onto the mounting bracket. Tuck all wires neatly into the junction box.

### FINISHING THE INSTALLATION

6. Tighten small round head (T) onto the top of canopy (S) using a screw driver.

7. Raise canopy (G) up to the ceiling and slide canopy loop collar (I) up beneath the canopy. Tightly thread canopy loop collar (I) onto canopy loop (H) to secure canopy (G) in place.

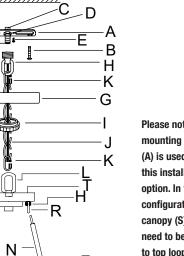
7. Slide glass shades (P) over sockets (M) and secure in place with socket covers (O).

8. Install light bulbs (not provided) in accordance with the fixture's specifications. Do not exceed the maximum recommended wattage.

Your installation is complete. Turn on the power and test the fixture.

#### **CLEANING TIPS**

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Ρ

Ο

M

6

How to Identify the Fixture's Wires

Ground

Bare Metal,

Green Inner

Green, or

Thread

Hot

Ground

Neutral

Ribbed

White

Thread

White Inner

S

<u>Hot</u>

Smooth

Black Inner

Thread

Black

Please note that mounting strap (A) is used in this installation option. In this configuration, canopy (S) will need to be attached to top loop (L).

pendant or a flushmount, please decide how you would like the fixture to be installed and refer to the related instructions.

Please note that the fixture may be hung as a

